## 2025 POSTER SESSION GUIDELINES

The **Poster Session** is important to the academic program of ASOR's Annual Meeting and is an ideal opportunity to involve student and Early Career members, as well as to get the word out about your research.

The 2025 Poster Session will be held as part of ASOR's hybrid Annual Meeting, November 19-22. Accepted posters maybe presented in-person on November 22nd in Boston. All accepted posters will be hosted as PDF files in an online gallery. PDF files will be due on November 7.

## **Before the Annual Meeting**

- Submit your poster abstract (description of 250 words or less) by August 1, 2025 via the ASOR Online Portal/2025 Annual Meeting/Abstract Center. Decision notifications will be issued on or before September 1.
- A single person may not be the first author on more than 1 poster. A single person may present both a paper and a poster as part of the 2025 academic program, but no more than 1 of each.
- ASOR Academic Membership and Annual Meeting Registration are requirements for all presenters and must be completed to gain access to the Abstract Center and the Poster Submission Form.
- After your poster proposal is accepted, prepare a poster as a PDF file and submit it by November 7 to be considered for the Joy Ungerleider Poster Award. For consistency, please size your poster PDF for a traditional 36x48 inch format even if you won't be making a print copy to present in-person.
- Make sure to look at the flyer, "What is a good poster?" and read the Poster Evaluation Criteria that the Honors and Awards committee uses to determine the Joy Ungerleider Poster Award.

NOTE: All posters, both in-person and virtual, will be hosted in an online poster gallery. The poster PDF files are due November 7 to be uploaded to the online gallery and considered for the Joy Ungerleider Poster Award.

## **In-Person Poster Session (Boston, November 19-22)**

- ASOR will provide easels, 36x48 inch foam board (to attach your poster to), and binder clips or Velcro. Posters may be set-up starting at 12:00pm on Wednesday, November 19 in the Poster Hall. Please set-up your poster no later than 4:30pm on Thursday, November 20.
- The in-person Poster Session is scheduled to take place during the 2025 ASOR Annual Meeting on Saturday, November 22 from 12:45-2:00pm. Presenters should plan to stand next to their poster during this time to speak with attendees and answer questions about their research.

## **Virtual Posters**

- Posters that will be presented virtually are due November 7.
  - o Prepare your poster as a PDF file and upload it to ASOR's Poster Session Dropbox Folder on November 7.
  - You may also upload an optional mp4 video presentation for your project. Recordings should be no more than 5 minutes. Recorded presentations are not required and do not count as a part of the criteria for the poster award.
- The Poster PDF files and mp4 recordings will be hosted in the ASOR Online Poster Gallery. Attendees will be able to engage with virtual poster presenters in the ASOR Annual Meeting Mobile App.

Thank you for your interest in participating in the 2025 Poster Session!

If you have any questions, please the Chair of the Poster Session, Sarah Wenner, at wennerse@mail.uc.edu