

Chairs Coordinating Council
Conference Call
May 15, 2018, 1:00pm

Present: Cynthia Rufo, Steve Falconer, Sharon Herbert, Susan Ackerman, Andy Vaughn, Geoff Emberling, Heather Parker, Laura Mazow, Randy Younker, Chuck Jones

Absent: Helen Dixon

1. Approval of April Minutes

Susan will correct some typos and correct some language regarding the Honors and Awards Committee. Minutes otherwise approved.

Before moving on to the agenda, Sharon announced that the nominating committee agreed on a candidate for the new Chair of Publications: Kevin McGeough. He has edited two of our monograph series and been a longtime member of COP.

2. Committee Reports

Committee on Archaeological Policy

This is a quiet time of year, with few new applications.

The chair and Susan have talked about touring active excavations in Cyprus for the 40th anniversary of CAARI (Athienou, Idalion, Politiko–Troullia). In Jordan, ACOR is also celebrating its 50th anniversary. They will travel in June.

Committee on Membership and Outreach

Everything is lining up for the Paris conference. The papers have been vetted. The venue is set. The only task left is to collect the fees. Andrews University will be responsible for this, although the details of how this will be administered are still to be confirmed.

Regarding the conference in Palermo, the originally proposed timing (early September) is not great as it is the end of their August holiday, so attendance would not be good. We are trying to find a better time.

Committee on Publications

The chair was asked to draft a description of the his responsibilities. This process moved along the goal of completing the guidelines for the committee, which Chuck plans to complete before he hands the chair position over to Kevin McGeough.

Chuck asks: Are there descriptions of the other committee chairs?

Sharon says the Programs Committee has guidelines, and Geoff adds that the PC has a set of guidelines for the committee and a separate set of guidelines for the work of the co-chairs. Sharon notes that eventually we hope to have similar documents for all committees.

Andy added that the contract with the new publishing partner, University of Chicago Press, was finalized and signed last week. Chicago has agreed to publish longer issues of both NEA and JCS, per the editors' requests, so this is a great boon. Chicago has also indicated it wants to respond generally to ASOR in ways that are beneficial for a long-term partnership (beyond five years): so they want to make arrangements that are advantageous for ASOR.

Honors & Awards Committee

The chair has been working on the guidelines for the committee (using the models from the Programs Committee and Early Career Scholars) and will add a description of the chair's position.

The committee has been publicizing our new deadline of September 1st for non-book awards. They have been trying to update the nominations form using GoogleDocs. There have been questions about whether an attachment can be uploaded using GoogleDocs. Could Marta work with Lynn Welton (committee member) to create that form?

Andy said the staff is eager to learn ways that we can improve our information technology capacity. Marta Ostovich is the new Administrative Assistant. She will be moving to Alexandria and she will be the contact for nominations.

Junior Scholars Committee

The new Junior Scholars Facebook and Twitter pages are going out this month. The committee name change (from Junior Scholars to Early Career Scholars) is being used on its own documents and on social media, but we need the new bylaws to be approved before rolling the name out on the ASOR website and related venues.

The committee would like to thank ASOR for supporting its junior scholars. A recent example is the Sy Gitin pottery volumes that were just given out to junior scholars. The chair is hearing a lot of good feedback about it. Also ASOR has agreed to sponsor a junior scholars reception at the Annual Meeting.

The committee has a lot of initiatives that will be rolling out in the fall. They are still in the process of determining what the luncheon topic will be at the Annual Meeting.

Programs Committee

The committee is very busy with shuffling papers for the Annual Meeting. They will send out acceptance letters this week. They are rejecting 1.5% of the papers submitted. The committee's enhanced ethics screening procedure caught one issue. They are putting the schedule together. It seems like the meeting will be back to our normal manageable size this year.

3. Executive Committee Meeting Debrief

Susan reported on the actions taken at the Board and Executive Committee meetings in Tucson at the end of April. Two officers have terms ending in December: secretary Lynn Dodd and our VP Sharon Herbert. The Officer Nominations Committee brought in nominations and the board approved the nominations. The new secretary is Ann-Marie Knoblauch. For the VP, we will ask Sharon to continue for one more year though 2019, the logic being that the President and VP terms will be synced.

All the appointments that the CCC sent forward for confirmation were accepted. The Committee on Membership and Outreach has two new members. The Junior Scholars Committee has a new member. Publications has retroactive appointments for the NEA editorial board for 2018, 2019, 2020, so everyone on the *NEA* editorial board is now official.

The major item of business was the budget approval for July 1 2018. We are now projecting a balanced budget. Andy is projecting a budget surplus of \$80. For FY2019 we are projecting a balanced budget of 1.3 million dollars. This differs from the previous year because we do not have solid information from the Department of State about whether or not the funding for the Cultural Heritage Initiatives work will continue. If the funding does come in, that projected budget will go up accordingly.

The Board and EC have accepted signing the publishing contract.

As we look towards moving, we will be moving our archives to a different long-term facility. Harvard would take custody of the archives, though ASOR maintains ownership.

4. Office Updates

Susan – We are moving to Alexandria this summer. August 1st is the goal. We have been offered temporary space at the Virginia Theological Seminary. These offices come essentially set up with phones, furniture, etc. We will have this space through March 2019. During those eight months, we would look at market in Alexandria and raise money to buy a space. As Andy mentioned we have asked current staff if they would like

to move. Only Marta is going to do that. We will be looking at building up staff in Alexandria. The two staffs will be overlapping at least until the end of December.

Andy – The staff and Andy have been discussing the logistics. We are working on moving the archives to Harvard and moving publications to University of Chicago Press.

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