



**ASOR Executive Committee Meeting Minutes
Westin Boston Waterfront Hotel
November 18, 2017**

Present: Richard Coffman (Chairman), Susan Ackerman (President), Sharon Herbert (Vice President), Lynn Dodd (Secretary), Timothy Harrison (Past President), J. Edward Wright; Joe Seger, Eric Meyers, Ann Marie Knoblauch, Andrew Vaughn, Selma Omerefendic.

Guest: Heather McKee

1. Call to Order (Richard Coffman) at 2:06pm. The chairman introduced Heather McKee, as an observer, who is the nominee for Treasurer.
2. Approval of Agenda.

BE IT RESOLVED: the agenda, which will be reordered “on the fly” as needed in order to accommodate the arrival of Ann Marie Knoblauch who will be joining the meeting after the CAARI Board Meeting, is approved by unanimous consent.

3. Approval of the Minutes from the April EC Meeting

BE IT RESOLVED: the Minutes of the April 28, 2107 Executive Committee meeting are approved by unanimous consent.

4. Treasurer’s Report (Richard Coffman, for Chris White)

BE IT RESOLVED: adoption of the Journals and Escrow recommendation of the Finance Committee is approved by unanimous consent.

Discussion of the Audit Report ensued.

BE IT RESOLVED: the Audit Report is accepted as recommended by the Finance Committee by unanimous consent.

Tim Harrison: the CHI budget has become a big part of our budget. ASOR is deeply committed to going forward; but we need to develop a long term strategy, as this raises some predictability and stability issues beyond the immediate fiscal year.

A full discussion of the issues related to the cooperative agreement and other funding sources ensued.

5. Development Committee Report (Ed Wright)

- a. The Legacy Circle dinner went well. We have 19 people signed up as members of the Legacy Circle. A minimum commitment is currently \$2500 designated for ASOR in an estate plan; and there was discussion of replacing this dollar amount with a requirement that one simply include ASOR in an estate plan.
- b. The committee discussed donations that are having an impact on the lives of ASOR members: Junior Scholars, Senior Scholars, Excavations, etc. These are tied specifically to goals in the strategic plan, which is guiding us in applying our development efforts. New funding sources include Travel to Collections, Joe Seger Fund, Larry Geraty Community Archaeology Endowment (working toward \$50K, now at \$30K); Herbert Warren Mason Fellowship for the retelling of myths, texts, etc. is a new endowment. Sheila Bishop and Denise L. Gold Excavation Grant was recognized at the Legacy Dinner.
- c. ASOR donation history project: ASOR staff have been getting the 1998 to 2016 donations history together. This gives us a longitudinal study. A great project that will pay off long term. It is a very revealing document. We continue to work to get the message out: *Every member is a donor.*
- d. Discussion of next major drive: The Development Committee wants the Executive Committee and Board direction in determining goals.

Among the possibilities are these and others:

1. Friends of ASOR
2. Publications
3. Dollars support for scholars beyond their student years
4. Outreach for K-12
5. Support for staff (possibly to add grant writing capacity)
6. Building
7. Promoting archaeology in R I universities.

6. Other Business

A discussion ensued regarding a presentation that may contravene the ASOR Professional Conduct Policy. This case was referred to the Committee on the ASOR Policy on Professional Conduct.

Discussion Items

7. ASOR's New Home (Richard Coffman, Susan Ackerman, Andy Vaughn)

ASOR is looking for new office space. Three possibilities were fully discussed by the Executive Committee:

- a. University of New Hampshire (Durham, NH)
- b. George Washington University (space near Dulles)
- c. Remain in Boston on a short term rental and seek a property in some unnamed location that may be purchased by ASOR

A discussion of the possibilities and risks of renting long-term versus purchasing a property for ASOR ensued. The Executive Committee thanked the New Office Committee for their hard work.

The President wishes for everyone on the Board of Trustees to feel heard on this issue. She suggests that, if there is no consensus by the end of the discussion time, then she will indicate that the President, in consultation with the Chairman and the Executive Director, have received the advice that they need in order to move forward in making the decision.

8. The 2017 Board of Trustee Elections (Ann-Marie Knoblauch)

It is difficult to recruit people to run in contested elections, particularly if they have lost in the past. A number of suggestions have been developed:

- a. Publicize what trustees do, develop criteria of previous service
- b. Discount registration to the first “n” people who agree to stand for election
- c. Hold leadership training at November meetings to help people understand what is involved. Many assume that people think Trustees are chosen from an elite pool. Come up with ways of changing that perception. Possibly talk at Junior Scholars meeting. Possibly create a slot for a new person (such as student and junior scholar).

The Executive Committee asked the Chair of the Nominations Committee to determine a plan of action with her committee members and report back.

9. Board-Appointed Trustees (Susan Ackerman):

Lisa Ackerman, Executive Director of the World Monuments Fund for a two year term, to finish the term of Jeanne Marie Tuetonico, who resigned her seat citing a conflict of interest.

BE IT RESOLVED: the Executive Committee expresses its support for the nomination of Lisa Ackerman for a two year term to finish the term of Jeanne Marie Tuetonico by unanimous consent.

Tim Harrison put forward a suggestion from CASOR that it adopt the ASOR logo with a maple leaf. This is not possible, but we can develop a logo for CASOR using the guidelines for ASOR "sub-brands."

10. The Initiative on the Status of Women Report (Susan Ackerman)

Susan Ackerman reported that Beth Nakhai submitted a report on the Initiative on the Status of Women. She is advocating that ASOR develop a code of conduct related to sexual harassment and fieldwork. The Committee on Archaeological Policy has developed a sub-committee to develop a policy on harassment, discrimination and bullying. Initial volunteers all were female. Sharon Herbert reported that the CCC raised a concern that the CAP subcommittee should include both women and men.

BE IT RESOLVED: the Executive Committee supports our President in the action that she has taken to appoint CAP as the committee where a conversation about field safety initially will take place passed. Made by Eric Meyers. President abstains on the vote.

11. The Chairman adjourned the meeting at 5:28PM.