# Audited Financial Statements and Supplementary Information

# **American Schools of Oriental Research**

Years Ended June 30, 2013 and 2012

## Audited Financial Statements and Supplementary Information

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Years Ended June 30, 2013 and 2012

## **Audited Financial Statements**

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Geoffrey E. Wiggins Jeffrey S. Romeo Angela B. Goodwin J. Kelly Lanier Joseph L. Hill, Jr.

## Independent Auditors' Report

To the Board of Trustees American Schools of Oriental Research Boston, Massachusetts

We have audited the accompanying financial statements of American Schools of Oriental Research (a nonprofit organization), which comprise the statements of financial position as of June 30, 2013 and 2012, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion** 

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of American Schools of Oriental Research as of June 30, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Romes, Wisgin & Company, L.L.P.

Raleigh, North Carolina November 12, 2013

## Statements of Financial Position

## **American Schools of Oriental Research**

June 30, 2013 and 2012

		2013		2012
ASSETS				
Cash and cash equivalents	\$	736,789	\$	680,330
Investments (including permanent endowments)		1,086,594		869,520
Accounts receivable:				
Memberships and subscriptions		23,359		19,104
Contributions receivable		250		59,100
Book sales and other receivables		7,842		9,189
Inventory and capitalized costs		39,476		30,423
Prepaid expenses and other assets		7,478		9,634
Fixed assets, net	_	5,736		6,034
TOTAL ASSETS	\$_	1,907,524	\$	1,683,334
A LA DIA INDICA AND NEW ACCEPTO				
LIABILITIES AND NET ASSETS				
Liabilities:	Φ	14.670	φ	21.647
Accrued expenses	\$	14,670	\$	,
Deferred revenue		323,664		308,142
Other liabilities	-	8,483		6,926
Total Liabilities		346,817		336,715
Net Assets:				
Unrestricted:				
Available for operations		212,350		195,881
Board-designated for publications		130,056		125,255
Property and equipment		5,736		6,034
Total Unrestricted Net Assets		348,142		327,170
Temporarily restricted		540,688		512,528
Permanently restricted	-	671,877		506,921
Total Net Assets	-	1,560,707		1,346,619
TOTAL LIABILITIES AND NET ASSETS	\$_	1,907,524	\$	1,683,334

## Statement of Activities

## **American Schools of Oriental Research**

Year Ended June 30, 2013

CURRORE AND REVENUE		Unrestricted	-	Temporarily Restricted	-	Permanently Restricted		Total
SUPPORT AND REVENUE	\$	99,889	\$	125,795	\$	108,695	\$	334,379
Contributions	Ф	99,889	Ф	123,793	Ф	100,093	Φ	92,374
In-kind contributions		40,013						40,013
Book revenue Journals revenue		231,864						231,864
		86,000						86,000
Institutional memberships		163,715						163,715
Individual memberships		193,234						193,234
Annual meeting		36,433						36,433
Royalty income		5,417		19,679				25,096
Interest and dividends				19,079				14,318
Net realized gain on sales of investments		14,318		130,195		2,261		123,962
Net unrealized gain (loss) on investments		(8,494)		130,193		2,201		123,902
Net assets released from restrictions:		102 500		(193,509)				0
Satisfaction of purpose restrictions		193,509				54,000		0
Transfers of net assets				(54,000)		34,000		
Total Support and Revenue		1,148,272		28,160		164,956		1,341,388
EXPENSES AND LOSSES								
Program services		989,516						989,516
Support services:								
General and administrative		72,253						72,253
Fundraising and nonprogram		65,531						65,531
Total Expenses		1,127,300		0		0		1,127,300
_								
Change in Net Assets		20,972		28,160		164,956		214,088
Net assets, beginning of year		327,170		512,528		506,921	_	1,346,619
Net Assets, End of Year	\$	348,142	\$	540,688	\$	671,877	\$_	1,560,707

## Statement of Activities

## **American Schools of Oriental Research**

Year Ended June 30, 2012

		Unrestricted	_	Temporarily Restricted	_	Permanently Restricted	_	Total
SUPPORT AND REVENUE	Ф	100 002	Φ	102.567	ф	21.050	Ф	224 (10
Contributions	\$	109,993	\$	103,567	\$	21,050	\$	234,610
In-kind contributions		44,893		61.007				44,893
Grants		10.015		61,005				61,005
Book revenue		19,915						19,915
Journals revenue		221,552						221,552
Institutional memberships		83,000						83,000
Individual memberships		153,720						153,720
Annual meeting		137,229						137,229
Royalty income		35,430						35,430
Interest and dividends		3,972		18,072		213		22,257
Net realized gain on sales of investments		1,874						1,874
Net unrealized gain (loss) on investments		(857)		(7,124)		23		(7,958)
Net assets released from restrictions:								
Satisfaction of purpose restrictions		176,391	-	(176,391)			_	0
Total Support and Revenue		987,112		(871)		21,286	_	1,007,527
EXPENSES AND LOSSES								
Program services		848,490						848,490
Support services:								
General and administrative		62,664						62,664
Fundraising and nonprogram	,	58,870					_	58,870
Total Expenses		970,024	-	0	-	0	_	970,024
Change in Net Assets		17,088		(871)		21,286		37,503
Net assets, beginning of year		310,082	-	513,399		485,635	_	1,309,116
Net Assets, End of Year	\$	327,170	\$	512,528	\$.	506,921	\$_	1,346,619

## Statements of Cash Flows

## **American Schools of Oriental Research**

Years Ended June 30, 2013 and 2012

		2013		2012
OPERATING ACTIVITIES:				
Change in net assets	\$	214,088	\$	37,503
Adjustments to reconcile change in net assets				
to net cash provided by operating activities:				
Depreciation		2,197		2,995
Net gain on sales of investments		(14,318)		(1,874)
Net unrealized loss (gain) on investments		(123,962)		7,958
Changes in operating assets and liabilities:				
Memberships and subscriptions receivable		(4,255)		(5,087)
Contributions receivable		58,850		(57,650)
Book sales and other receivables		1,347		2,194
Grant receivable		0		42,202
Inventory and capitalized costs		(9,053)		(1,829)
Prepaid expenses and other assets		2,156		7,586
Accrued expenses		(6,977)		(362)
Deferred revenue		15,522		43,732
Other liabilities		1,558		80
NET CASH PROVIDED BY OPERATING ACTIVITIES		137,153		77,448
INVESTING ACTIVITIES:				
Sales of investments, net of purchases		(78,795)		36,380
Purchases of fixed assets		(1,899)		(1,267)
NET CASH (USED IN) PROVIDED BY INVESTING ACTIVITIES		(80,694)		35,113
NET CHANGE IN CASH AND CASH EQUIVALENTS		56,459		112,561
Cash and cash equivalents, beginning of year	_	680,330		567,769
CASH AND CASH EQUIVALENTS, END OF YEAR	\$_	736,789	\$_	680,330
SUPPLEMENTAL CASH FLOW INFORMATION Interest paid	\$	0	\$	0
interest para	Ψ=		<b>=</b>	

Notes to Financial Statements

#### **American Schools of Oriental Research**

Years Ended June 30, 2013 and 2012

#### NOTE A -- THE ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

<u>The Organization</u>: American Schools of Oriental Research (ASOR), established in 1900, was incorporated as a not-for-profit public charity in 1935. ASOR promotes study, teaching and dissemination of knowledge of the ancient and modern languages and literature, geography, history, and archeology of the Near and Middle Eastern countries. The principal sources of revenue are from scholarly journals and books, annual programs, membership dues, grants and contributions.

<u>Basis of Accounting</u>: ASOR prepares its financial statements in accordance with U.S. generally accepted accounting principles. This basis of accounting involves the application of accrual accounting; consequently, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

<u>Basis of Presentation</u>: ASOR follows FASB ASC 958-205, 210, 225, issued by the Financial Accounting Standards Board (FASB) for presentation of its financial statements. ASOR reports information regarding its financial position and activities according to the following three net asset classes:

<u>Unrestricted Net Assets</u>: Unrestricted net assets represent those assets either not subject to donor-imposed restrictions or releases from temporarily restricted net assets designated for stipulated activities or programs, which are expended within the current fiscal year. Board-designated or appropriated amounts are legally unrestricted and are reported as part of the unrestricted class.

<u>Temporarily Restricted Net Assets</u>: Temporarily restricted net assets are subject to explicit or implicit donor-imposed restrictions that may or will be met by actions of ASOR and/or the passage of time. When a restriction expires (that is, when a stipulated time restriction ends or a purpose restriction is accomplished), restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

<u>Permanently Restricted Net Assets</u>: Permanently restricted net assets are subject to donor-imposed stipulations that they be maintained permanently by ASOR. Generally, the donors of these assets permit ASOR to use all or part of the income earned on related investments for general or restricted purposes.

<u>Revenue Recognition</u>: Revenue is derived mainly from memberships, subscriptions, and publication sales. Revenues from memberships and subscriptions are recognized ratably over the related period (normally one year). Any unearned amount is presented as deferred revenue in the statement of financial position. Publication sales are recognized at the time of sale.

Contributions and Grant Awards: ASOR follows FASB ASC 958-605. Contributions and grant awards are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. Contributions, including unconditional promises to give, are recognized by ASOR in the period received. All contributions are available for unrestricted use unless specifically restricted by the donor. Unconditional promises to give, due in the next year, are recorded at their net realizable value. Unconditional promises to give due in subsequent years are reported at the present value of their net realizable value, using an appropriate discount rate. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

<u>Cash Equivalents</u>: ASOR considers all highly liquid investments with an initial maturity of three months or less, including bank money market accounts, to be cash equivalents.

## American Schools of Oriental Research

## NOTE A -- THE ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES -- Continued

<u>Investments</u>: Investments are held by two brokerage firms in various mutual/investment funds and other equities and fixed-income securities. Investments are reported at fair value based on quoted market prices. Realized and unrealized gains and losses are included in the changes in net assets. Investment income and gains restricted by a donor are reported as increases in unrestricted net assets if the restrictions are met (either by passage of time or by use) in the reporting period in which the income and gains are recognized. Refer also to *Note B -- Investments*.

Accounts Receivable: Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has made reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable. Management considers all receivables to be collectible; therefore, no allowance for doubtful accounts is provided at June 30, 2013 and 2012. Accounts receivable balances are due within a year and are unsecured.

<u>Inventory and Capitalized Costs</u>: Inventory consists of completed publications that are sold through an independent distributor. Capitalized costs consist of expenses related to the production of publications prior to completion. Inventories are stated at the lower of cost, determined by total production costs capitalized, or market value.

<u>Fixed Assets</u>: Fixed assets are carried at cost or if donated, at fair value at the date of donation, less accumulated depreciation. Depreciation is calculated on a straight-line method over the estimated useful lives of the respective assets. Purchases are determined to be capital expenditures based on ASOR's policy of capitalizing assets acquired at a cost (or, if donated, a fair value) exceeding \$500. Those items that are not a capital expenditure are immediately expensed.

<u>Donated Services</u>: Donated services are recognized as contributions in accordance with FASB ASC 958-605, if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by ASOR. Volunteers provided services that are not recognized as contributions in the accompanying financial statements since the recognition criteria under FASB ASC 958-605 were not met

<u>Fair Value of Financial Instruments</u>: The carrying value of cash equivalents, accounts receivable, and accrued expenses is considered by management to approximate the fair value of such at June 30, 2013 and 2012, based on the short-term maturity of these financial instruments. Investments are carried at fair value based on quoted market prices. Refer also to *Note H -- Fair Value Measurements*.

Income Taxes: ASOR is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. ASOR had no unrelated business activities and, therefore, incurred no unrelated business income taxes for the years ended June 30, 2013 and 2012. Tax filings for fiscal years ending after June 30, 2009, remain open and subject to examination.

<u>Functional Allocation of Expenses</u>: The costs of providing the various programs and activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

<u>Use of Estimates</u>: The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of support, revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **American Schools of Oriental Research**

## NOTE B -- INVESTMENTS

Investments are held by two brokerage firms and are comprised of the following:

	June 30,			
	2013	2012		
Mutual/investment funds:				
Equities	\$ 758,140	\$ 592,098		
Bonds	13,591	130,576		
Equity securities	165,040	138,867		
Fixed-income securities	149,823	7,979		
	\$ <u>1,086,594</u>	\$ <u>869,520</u>		

Cash held by brokers of \$70,104 and \$107,212 is included in cash and cash equivalents at June 30, 2013 and 2012, respectively.

Refer also to *Note I -- Significant Concentrations*.

## NOTE C -- FIXED ASSETS

Fixed assets consist of the following:

	June 30,			
	2013	2012		
Furniture and fixtures	\$ 35,498	\$ 35,498		
Computer equipment	<u>29,201</u>	27,302		
	64,699	62,800		
Less: Accumulated depreciation and amortization	(58,963)	(56,766)		
•	\$ <u>5,736</u>	\$ <u>6,034</u>		

Depreciation and amortization expense totaled \$2,197 and \$2,995 for 2013 and 2012, respectively.

## NOTE D -- TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose or by occurrence of other events specified by the donors as follows:

	Years Ended June 3		
	2013	2012	
General Endowment Fund	\$ 14,721	\$ 13,300	
Harris Fund	11,437	0	
Platt Fund	16,171	14,000	
Wright/Meyers Fund	2,526	1,000	
Sponsored projects	26,760	18,259	
Development Fund	10,099	8,951	
NEH/Archives	12,659	11,875	
Heritage fellowships	24,170	31,000	
Book subvention	8,120	11,000	
Webinar project	36,398	0	
NEH Grant	0	61,005	
Dorot (Aviram Prize)	0	5,000	
Other	30,448	1,001	
	\$ <u>193,509</u>	\$ <u>176,391</u>	

## **American Schools of Oriental Research**

## NOTE D -- TEMPORARILY RESTRICTED NET ASSETS -- Continued

Temporarily restricted net assets are available for the following purposes:

	June 30,		
	2013	2012	
Accumulated earnings on endowment funds:			
General Endowment, ASOR's general operations	\$ 146,718	\$ 83,583	
Harris Fund, research for Biblical archaeology	22,164	8,763	
Platt Fund, ASOR fellowships	236,842	211,092	
Wright/Meyers Fund, excavation scholarships	13,089	0	
Sponsored projects	83,279	93,966	
Wright/Meyers Fund (prior to endowment)	0	55,183*	
Development Fund	0	5,697	
NEH/Archives (designated contributions)	11,441	1,000	
Heritage fellowships	1,313	508	
Book subvention	17,630	9,000	
Webinar Project	1,602	7,000	
MacAllister Scholarship Fund	0	4,000**	
Other	<u>6,610</u>	32,736	
	\$ <u>540,688</u>	\$ <u>512,528</u>	

<sup>\*</sup>Transferred \$50,000 to permanently restricted endowment net assets in fiscal 2012-2013 at donor's request.

## NOTE E -- PERMANENTLY RESTRICTED NET ASSETS

*Permanently restricted net assets* are comprised of endowment funds that are restricted by donors to investment in perpetuity. Endowment funds are invested in various mutual funds, with the net earnings thereon available for ASOR's general use or as otherwise specified by the donor. Permanently restricted net assets are as follows:

	June 30,			
	2013	2012		
General Endowment Fund	\$ 400,985	\$ 375,985		
Corpus of Harris Fund	113,197	110,936		
Corpus of Platt Fund	20,000	20,000		
Corpus of Wright/Meyers Fund	51,250	0		
Corpus of P.E. MacAllister Fund	86,445	0		
•	\$ <u>_671,877</u>	\$_506,921		

Refer also to *Note F* -- *Endowment Net Assets*.

<sup>\*\*</sup>Transferred \$4,000 to permanently restricted endowment net assets in fiscal 2012-2013 at donor's request.

#### **American Schools of Oriental Research**

#### NOTE F -- ENDOWMENT NET ASSETS

In June 2009, the Commonwealth of Massachusetts enacted a version of UPMIFA (Uniform Prudent Management Institutional Funds Act) applicable to endowment funds existing on or established after the Act's effective date. UPMIFA eliminates the historic dollar concept of UMIFA (the governing law in Massachusetts prior to June 2009) in favor of the "prudent spending" concept as pertains to endowment net assets. ASOR maintains that the historic dollar value of contributions to its endowment funds approximates the permanently restricted portion of such when applying the "prudent spending" concept.

As a result of this interpretation, the Organization classifies as permanently restricted net assets (1) the original value of gifts donated to endowments, (2) the original value of subsequent gifts to endowments, and (3) accumulations to endowments made in accordance with the direction of the applicable donor gift instruments. The remaining portions of donor-restricted endowment funds that are not classified as permanently restricted net assets are classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA.

ASOR has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowments while seeking to maintain the purchasing power of those endowment assets over the long-term. ASOR's investment portfolio relies on diversification of assets to achieve its long-term return objectives within prudent risk parameters. Earnings on endowment funds are available for ASOR's general use or as otherwise restricted by the donor.

The composition of endowment net assets by fund type is as follows at June 30, 2013:

	Unrestricted	Temporarily <u>Restricted</u>	Permanently <u>Restricted</u>	_Total_
Donor-restricted endowment funds	\$ (1,909)	\$ 418,813	\$ 671,877	\$ 1,088,781
Board-designated endowment funds	0	0	0	0
Total funds, at June 30, 2013	\$(1,909)	\$ <u>418,813</u>	\$ <u>671,877</u>	\$ <u>1,088,781</u>
Changes in endowment net assets for the year	r ended June 30, 2	2013, are as follows:	:	
	<u>Unrestricted</u>	Temporarily <u>Restricted</u>	Permanently <u>Restricted</u>	<u>Total</u>
Endowment net assets, June 30, 2012	\$0	\$303,438	\$506,921	\$810,359
Investment return: Interest/dividend income, net of fees Net change in fair value Total investment return	0 (1,909) (1,909)	19,679 130,128 149,807	0 2,261 2,261	19,679 130,480 150,159
Contributions	0	1,250	108,695	109,945
Transfers of net assets	0	5,183	54,000	59,183
Appropriated for expenditure	0	(40,865)	0	(40,865)
Endowment net assets, June 30, 2013	\$(1,909)	\$ <u>418,813</u>	\$ <u>671,877</u>	\$ <u>1,088,781</u>

## **American Schools of Oriental Research**

NOTE F -- ENDOWMENT NET ASSETS -- Continued

The composition of endowment net assets by fund type is as follows at June 30, 2012:

	<u>Unrestricted</u>	Temporarily Restricted	Permanently Restricted	_Total
Donor-restricted endowment funds	\$ 0	\$ 303,438	\$ 506,921	\$ 810,359
Board-designated endowment funds	0	0	0	0
Total funds, at June 30, 2012	\$0	\$303,438	\$506,921	\$ <u>810,359</u>
Changes in endowment net assets for the year	ended June 30, 2	2012, are as follows:		
	Unrestricted	Temporarily Restricted	Permanently Restricted	_Total
Endowment net assets, June 30, 2011	\$0	\$322,794	\$485,635	\$808,429
Investment return: Interest/dividend income, net of fees Net change in fair value Total investment return	0 0	13,962 (2,945) 11,017	213 23 236	14,175 (2,922) 11,253
Contributions	0	0	21,050	21,050
Appropriated for expenditure	0	(30,373)	0	(30,373)
Endowment net assets, June 30, 2012	\$0	\$303,438	\$ <u>506,921</u>	\$ <u>810,359</u>

## NOTE G -- FACILITIES LEASE

On July 1, 1996, ASOR entered into an agreement to lease office space from the Trustees of Boston University. No rent is payable under this lease. ASOR is required to make monthly payments to cover operating costs incurred by the landlord. The lease expired on June 30, 2012, and has not been formally extended. ASOR has received no notice of Boston University's intent to terminate its tenancy arrangement with ASOR. Management expects to be given at least twelve months notice, as was agreed upon in the aforementioned lease, should the University decide to repurpose the space. The value of the use of the leased property has been recorded as an in-kind contribution and an in-kind expense of \$33,660 for the years ended June 30, 2013 and 2012.

#### **American Schools of Oriental Research**

## NOTE H -- FAIR VALUE MEASUREMENTS

ASOR applies U.S. generally accepted accounting principles (GAAP) for fair value measurements of financial assets that are recognized or disclosed at fair value in the financial statements on a recurring basis. GAAP defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. GAAP also establishes a framework for measuring fair value and expands disclosures about fair value measurements.

FASB ASC 820-10 establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. This hierarchy consists of three broad levels: Level 1 inputs consist of unadjusted quoted prices in active markets for identical assets and have the highest priority, Level 2 inputs consist of observable inputs other than quoted prices for identical assets, and Level 3 inputs have the lowest priority.

The following represents assets measured at fair value on a recurring basis by ASOR at June 30, 2013 and 2012:

		Quoted Prices in Active Markets for Identical Assets	Significant Other Observable Inputs	Significant Unobservable Inputs
	Fair Value	(Level 1)	(Level 2)	(Level 3)
June 30, 2013				
Cash equivalents Investments	\$ 515,833 _1,086,594	\$ 515,833 	\$ 0 0	\$ 0 0
Total	\$ <u>1,602,427</u>	\$ <u>1,602,427</u>	\$0	\$0
June 30, 2012				
Cash equivalents Investments	\$ 457,265 <u>869,520</u>	\$ 457,265 869,520	\$ 0 0	\$ 0 0
Total	\$ <u>1,326,785</u>	\$ <u>1,326,785</u>	\$0	\$0

Level 1: Cash equivalents are held in bank money market accounts. Investments are held in various mutual/investment funds, and other equities and fixed-income securities as described further in *Note B -- Investments*.

At June 30, 2013 and 2012, ASOR had no assets or liabilities classified within Level 2 or Level 3 of the fair value hierarchy.

#### **American Schools of Oriental Research**

#### NOTE I -- SIGNIFICANT CONCENTRATIONS

At June 30, 2013, ASOR held cash and investments having a fair value of approximately \$886,000 with one brokerage firm. These, as well as other investments, are primarily unsecured, though certain coverage may be provided by the Security Investors Protection Corporation for missing stocks and other securities up to \$500,000, including up to \$100,000 in cash if a brokerage or bank brokerage subsidiary fails. SIPC does not insure the quality of investments or protect against losses from fluctuating market values.

ASOR's bank deposits at June 30, 2013 exceeded FDIC limits (\$250,000 per account holder, per bank) by approximately \$331,000.

## NOTE J -- COMMITMENTS AND CONTINGENCIES

Grants, bequests and endowments require the fulfillment of certain conditions set forth in the instruments of the gifts. Failure to fulfill the conditions, or in the case of the endowments, failure to continue to fulfill them, could result in the return of funds to the grantor. The Board and management believe the contingency is remote, since by accepting the gifts and their terms, it has accommodated the objectives of ASOR to the provisions of the gifts.

## NOTE K -- RELATED PARTY TRANSACTIONS

The financial statements include only the accounts of American Schools of Oriental Research (ASOR). These financial statements do not include ASOR's affiliates: the William Foxwell Albright Institute of Archeological Research (AIAR) in Jerusalem; the American Center of Oriental Research in Amman, Incorporated (ACOR) in Amman, Jordan; and the Cyprus American Archaeological Research Institute, Inc. (CAARI) in Nicosia, Cyprus.

ASOR shares office space with the aforementioned named affiliates and pays for common expenses, which are later reimbursed by the affiliates.

Members of the Board of Trustees contributed approximately \$160,000 and \$124,000 to ASOR for the years ended June 30, 2013 and 2012, respectively.

During the years ended June 30, 2013 and 2012, ASOR paid \$11,198 and \$10,629, respectively, for printing services provided by a Board member. ASOR also paid project stipends totaling \$500 to a Board member for the years ended June 30, 2013 and 2012.

In-kind contributions for 2013 include \$58,714 of advertising from Google Inc. and \$33,660 of donated office space. In-kind contributions for 2012 included \$11,233 of pro bono attorney time and \$33,660 of donated office space. Refer also to *Note G -- Facilities Lease*.

## NOTE L -- SUBSEQUENT EVENTS

Management has evaluated subsequent events through November 12, 2013, the date on which financial statements were available for issue.





Geoffrey E. Wiggins Jeffrey S. Romeo Angela B. Goodwin J. Kelly Lanier Joseph L. Hill, Jr.

Independent Auditors' Report on Supplementary Information

To the Board of Trustees

American Schools of Oriental Research
Boston, Massachusetts

We have audited the financial statements of American Schools of Oriental Research as of and for the years ended June 30, 2013 and 2012, and have issued our report thereon dated November 12, 2013, which contained an unmodified opinion on those financial statements. Our audits were performed for the purpose of forming an opinion on the financial statements as a whole. The schedules of support and revenue and functional expenses are presented for the purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Romes, Wiggins & Company, L.L.A.

Raleigh, North Carolina November 12, 2013

## Schedule of Support and Revenue and Functional Expenses

## American Schools of Oriental Research

Y	ear	Ended	June	30,	20	13
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Year Ended June 30, 2013	_	Annual Meeting and Events	· <u>-</u>	Arch. & Policy Support	_	Archives Project	_	Journals	-	Books	_	Fundraising	-	General and Administrative	_1	Undesignated	_	Total
SUPPORT, REVENUES, AND OTHER INCOME: Contributions In-kind contributions Grants	\$	4,000 13,856	\$	179,460 13,856	\$	23,100 4,619	\$	41,568	\$	16,750 1,847	\$	14,982 2,771	\$	13,856	\$	96,087 1	\$	334,379 92,374 0
Book Revenue Journals revenue Institutional memberships Individual memberships		101.001						231,423 30,100 98,229		40,013						441 55,900 65,486 (1,100)		40,013 231,864 86,000 163,715 193,234
Annual meeting Royalty income		194,334						36,433								(1,100)		36,433
Investment income (loss)	_			72,370	_		_		_	10,018	_				_	80,988		163,376
Total Support, Revenues, and Other Income	\$_	212,190	·	265,686	\$_	27,719	\$=	437,753	\$ =	68,628	\$_	17,753	\$	13,856	\$=	297,803	\$_	1,341,388
EXPENSES:																		
Annual Meeting expenses	\$	107,847	\$		\$		\$		\$		\$		\$		\$		\$	107,847
Depreciation		330		330		110		989		44		66		330				2,199
Development expense												24,279						24,279
Distribution and marketing				23,973				4,230										28,203
Fellowships and grants		1,500		71,000														72,500
General and administrative		929		929		310		2,786		124		186		(96)				5,168
Insurance		1,350		1,350		450		4,050		180		270		1,350				9,000
Postage and supplies		4,050		4,050		3,374		12,150		540		810		4,050				29,024
Production costs								157,185		45,553								202,738
Legal and accounting		2,974		2,974		991		8,921		397		595		2,974				19,826
Rent (in-kind)		13,775		13,775		4,592		41,325		1,837		2,755		13,775				91,834
Salaries, contract payment and benefits		152,745		82,458		39,186		108,830		22,727		35,884		46,439				488,269
Sponsored projects				6,108														6,108
Travel		1,371		17,837		691		4,114		183		274		1,371				25,841
Utilities and telephone		879		879		293		2,637		117		176		879				5,860
Other allocable expenses	_	1,181		1,911		394	_	3,544		157	_	236		1,181	_		_	8,604
Total Expenses	\$_	288,931	\$_	227,574	\$_	50,391	\$_	350,761	. \$_	71,859	\$ _	65,531	\$	72,253	\$ =	0	\$_	1,127,300
Percent of Total Expenses	-	25.63%		20.19%		4.47%	-	31.12%		6.37%	_	5.81%		6.41%	_	0.00%	_	100%
Excess (Deficiency) of Revenue over Expenses																		
Before Allocation of Undesignated Revenue	\$ _	(76,741)	. \$ _	38,112	. \$	(22,672)	\$ =	86,992	. \$	(3,231)	\$ =	(47,778)	. \$	(58,397)	\$ =	297,803	\$=	214,088
Excess (Deficiency) of Revenue over Expenses Before Investment Income (Loss) and												(1		(50.505)		014.015	•	50 712
Before Allocation of Undesignated Revenue	\$ _	(76,741)	- \$ -	(34,258)	. \$ .	(22,672)	\$ =	86,992	. \$ .	(13,249)	\$ =	(47,778)	: \$	(58,397)	\$ =	216,815	\$=	50,712

## Schedule of Support and Revenue and Functional Expenses

#### American Schools of Oriental Research

Year Ended June 30, 2012

Year Ended June 30, 2012		Annual Meeting and Events		Arch. & Policy Support	_	Archives Project	_	Journals		Books	_	Fundraising		General and Administrative		Indesignated	_	Total
SUPPORT, REVENUES, AND OTHER INCOME: Contributions In-kind contributions Grants	\$	3,569	\$	45,234 7,039	\$	8,825 9,200 61,005	\$	3,750 10,346	\$	1,785	\$	4,131	\$	8,823	\$	166,801	\$	234,610 44,893 61,005
Book Revenue Journals revenue Institutional memberships Individual memberships Annual meeting		137,229				695		220,056 29,050 115,290		19,915						801 53,950 38,430		19,915 221,552 83,000 153,720 137,229
Royalty income Investment income (loss)				5,806				35,430		1,075						9,292		35,430 16,173
Total Support, Revenues, and Other Income	\$ =	140,798	\$_	58,079	\$_	79,725	\$ <u>_</u>	413,922	. \$_	32,775	\$_	4,131	\$_	8,823	\$_	269,274	\$_	1,007,527
EXPENSES: Annual Meeting expenses	\$	95,417	\$		\$		\$		\$		\$		\$		\$		\$	95,417
Depreciation Development expense		300		449				1,198		150		300 8,951		599				2,996 8,951
Distribution and marketing										8,157		8,931						8,157
Editorial expense								39,432		-,								39,432
Fellowships and grants				46,000				Ź										46,000
General and administrative								18,265		726								18,991
Insurance		182		272				7,157		429		182		363				8,585
Postage and supplies		2,164		1,787		3,755		11,570		1,082		2,164		2,869				25,391
Production costs								122,961		21,558								144,519
Legal and accounting		1,123		3,370				562		562		1,685		23,332				30,634
Rent (in-kind)		2,446		3,669		9,200		9,784		1,223		2,446		4,892				33,660
Salaries, contract payment and benefits		121,968		36,650		127,947		91,979		16,628		38,105		23,881				457,158
Sponsored projects		2 202		10,759		1 2 1 5		2 201		779		2 (20		956				10,759 17,060
Travel		3,292 606		779 737		4,245		3,381 2,594		303		3,628 606		1,211				6,057
Utilities and telephone Other allocable expenses		780		2,353	_	5,000	_	2,394		322	_	803	_	4,561	_		_	16,257
Total Expenses	<b>\$</b>	228,278	. \$ <u>_</u>	106,825	\$_	150,147	\$_	311,321	. <b>\$</b> _	51,919	\$ _	58,870	\$_	62,664	\$=	0	\$_	970,024
Percent of Total Expenses	-	23.53%		11.01%	_	15.48%	_	32.09%		5.35%	_	6.07%	_	6.46%	_	0.00%	_	100%
Excess (Deficiency) of Revenue over Expenses Before Allocation of Undesignated Revenue	\$_	(87,480)	. \$_	(48,746)	\$_	(70,422)	\$ =	102,601	. \$ <sub>=</sub>	(19,144)	\$_	(54,739)	\$ =	(53,841)	\$_	269,274	\$_	37,503
Excess (Deficiency) of Revenue over Expenses Before Investment Income (Loss) and Before Allocation of Undesignated Revenue	\$	(87,480)	\$	(54,552)	\$	(70,422)	\$	102,601	\$	(20,219)	\$	(54,739)	\$_	(53,841)	\$_	259,982	\$_	21,330