

ASOR Chairs Coordinating Council
Conference Call
August 29, 2012

Present: Tim Harrison, Sharon Herbert, Andy Vaughn, Teddy Burgh, Robert Darby, Elise Friedland, Sten LaBianca, Suzanne Richard, Andrew Smith

I. Deferral of Approval of Minutes

II. Chair's Remarks

Sharon thanks the CCC for letting her chair the meeting

III. Progress Reports on Chairs Nominating Committee (Tim Harrison)

Tim discussed how to structure the Chairs Nominating Committee and explained that it is to function as a subcommittee of the CCC. He will announce the committee as soon as everyone has responded. The main mission is to identify nominations for the CCC as the need arises. There will be three people on the committee.

IV. Schedule for Chairs' Reports to Executive Committee

It was explained that it has been customary for chairs to report to the EC three times a year. The EC meeting is September 8, and it was asked if it was necessary to make a report at the EC given that little had happened in many committees since the spring board meeting. Alternatively, should the reports be postponed to EC meeting in Chicago.

Sten suggested that it's reasonable to postpone except for people who have things that need to be addressed by the EC. Andy concurred that if a committee has things to report, it should do so, such as the Program Committee. Sten stated that he will send a report from CAP in November. Tim encouraged committees to submit reports if anything should be brought to the attention of the EC, not just summary reports. Also, every committee should have everything done well in advance for November so the reports can be distributed.

Elise asked if someone in the ASOR office could send a reminder to submit reports three weeks in advance. That was agreed upon. Tim stated that the reports are posted months in advance on the website. Sharon agreed that a three-week notice will be sent out.

V. Status of Ad Hoc vs Standing Committee

It was stated that there are six ad hoc committees, five of which have been operating for many years and address concerns that are not ad hoc, but address parts of our mission. The CCC is supposed to be made up of standing committees, but it's half made up of ad hoc committees.

Andy stated that the Bylaws define standing committees as committees named in the bylaws, ad hoc committees are defined as not named in the bylaws. Tim stated that a lot of the ad hoc committees started out as

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subcommittees of CAMP, and the CCC was created largely out of what used to be CAMP. Sharon suggested that there are two options: 1) look at the ad hoc committees and decide which should be standing committees and amend the Bylaws, 2) look at the description of the CCC and amend it to include ad hoc committees.

Tim suggested forming an ad hoc committee to make a recommendation about which option to follow. Other committee members agreed. Sharon stated that she and Tim will appoint an ad hoc subcommittee to make a recommendation in November. Andy added that the ad hoc committees on the CCC are valued and we're just correcting a technicality, not trying to exclude or devalue anyone's participation.

VI. Scheduling and Other Business

Sharon stated that everyone has received the times for the upcoming calls. As a reminder, the times are Sept 27 at 9am EDT; Oct 25 at 11am EDT and Dec 6 at 10am EDT. It was also stated that things being discussed in other committees include website redesign, the expansion of the BASOR format, and the feasibility of a webinar project, all of which should be discussed in the next calls.

Sten stated that CAP is developing an online application and asked how to transfer the application to BU. Andy replied that he, Sten, and Cynthia should have a separate meeting, that the application can be uploaded to BU, but someone needs to be hired to maintain it.

Sten suggested that it may be a general problem that may come up in other committees. Andrew replied that the PC had the same problem a few years ago and outsourced the papers database which now works great. Sten stated that it is important that people outside of BU have a fluid connection with ASOR since it is not BU. He would love to see interuniversity computer cooperation a high priority. Elise added that they talked to AIA when the PC was facing the same issues and the AIA has their own computer person and uses some servers outside of BU.

Andy replied that many learned societies do that and buying a server for the office is pretty cheap, but it is the staff time and expertise that are big expenses. We're looking at \$30,000 to \$50,000 a year to hire someone half-time with those skills. It is agreed that this will be further discussed in the future.

Tim brought up to the committee that ASOR is looking for a new board chair and that they hope to come out of the November meeting with a person named. They are currently soliciting nominations.

It is stated that the CCC is a good venue to discuss jurisdictional issues with the website. Sten asked if the CCC wants to establish an ad hoc committee to discuss the issue of streamlining the interface with the BU computer system

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and submit a recommendation for the November meeting. Andy suggested putting the item on a future conference call as a very important agenda item instead of immediately forming another ad hoc committee.

Andrew stated that the Program Committee is revising the two-appearance policy and wondering if it should go through the CCC. Sten replied that the PC should revise the policy then discuss it with the CCC. Elise reminded the CCC that the PC is on a strict timeline. Andy stated that this is a recent change with the revision of the Bylaws that the CCC is the body that approves academic changes and the EC is for fiscal matters. Tim agreed that the EC does not need to approve it. Sharon stated that Elise and Andrew will send her the PC's recommendations and she will circulate them.

Meeting adjourned.