

Present: Neal Bierling, Erin Darby, Jennie Ebeling, Elise Friedland, Sharon Herbert, Chuck Jones, Laura Mazow, Andrew Smith, Andy Vaughn, Britta Abeln, Cynthia Rufo

I. Review of Retreat Minutes

Sharon stated that while it is always important to review notes from past meetings, it is especially important to carefully review the notes from the Detroit retreat because some important changes in ASOR's governance were proposed.

Sharon went through the various committees and checked that everyone was fine with the changes, particularly the representatives from each committee. Media Relations Committee: The CCC had decided this committee could be disbanded or folded into another committee. Everyone concurred. The chairs of the following committees commented that the minutes / notes were fine as submitted: Program Committee; Publications Committee; Honors and Awards Committee; Outreach Committee; Regional Affiliations Committee (Suzanne Richard has approved this paragraph prior to the call); Membership Committee; Junior Scholars Committee.

While approving the minutes / notes, Neal (Chair of Outreach Committee) commented that his committee was focused on educational programs, and it (the committee) could live with being a subcommittee of a larger committee. Neal reported that 21 teachers had signed up for an event in Washington, DC / Baltimore. Andy reported that the committee had found an anonymous donor who might support events in future years (i.e., making this model sustainable).

Sharon reported that following the Detroit retreat, she had started a process for restructuring the Membership Committee and making various outreach committees subcommittees of Membership. These consist of media relations (already disbanded, see above Paragraph 2) education outreach (accepted by chair, Neal Bierling, above para 3). She has had messaged Suzanne Richard about the regional affiliation committee, who in accepting the minutes of the retreat seems to have agreed to the change. Still to be consulted is Jacob Wright, chair of lecture committee. Sharon reported she would be meeting with Jennie Ebeling (VP for Membership) following the Executive Committee Meeting next week. Sharon intends to present a proposal to the CCC at its in-person meeting in Baltimore during the Annual Meeting. If approved by the CCC she will take it to EC in April. [Added by Sharon now—there seems to be a consensus on the restructuring. If we could approve it in October call, she could take it to EC in November.] Sharon reported on plan to present proposal on committee governance (process of appointment of members, term limits, etc.) to the CC this fall as she was charged to do in retreat.

Erin Darby (Co-chair of the Junior Scholars Committee) asked questions about what was needed since the CCC had decided in Detroit to recommend that this committee become a standing committee. Sharon reported that she would take this recommendation to the EC, and that she (Sharon) would be in touch with Erin about what was needed in terms of guidelines before the November Annual Meeting.

Following discussion of the committees in the minutes, the CCC turned to reviewing the minutes on outreach programs. Andy supplemented the minutes by describing the recent progress on the webinar initiative. Andy reported that ASOR had fulfilled the charge given to it by the board—to put a program in place by September 10th. A five-

part webinar series is planned with Eric and Carol Meyers as the moderators. ASOR has sent out 140,000 emails to two lists. To date the number of registrations for the webinars has lagged, but registrations for Friends of ASOR have been strong. We are evaluating how best to proceed with the webinars. Next, Andy reported on the two e-newsletters: News@ASOR (which goes out to ASOR's 1500+ members once a month) and The Ancient Near East Today (which is an outreach mechanism and goes to a general audience). The e-newsletters are on track and moving forward.

Andrew asked if the CCC had discussed a scholarly oversight committee. Sharon responded that academic content of the webinars will be supervised by Eric and Carol Meyers. She said that an editorial committee for ANE Today can be discussed in Baltimore. Andy added that there are a lot of new initiatives and it is unclear so far under which committees they fall.

Chuck moved to accept the minutes / notes from Detroit. Jennie seconded the motion. The motion was passed unanimously.

II. Update on PC chair and BASOR editor searches

The CCC was told that the position of the PC Chair(s) was advertised several times, but no applications have been received to date. It was noted that ASOR needs to proactively recruit and that Elise and Andrew have suggested some names. Next week Sharon will be meeting with LeeAnn Gordon, new hire as Manager of Programs and Events, before EC meeting in September to discuss how the ASOR office can support the PC. She has asked Andy and LeeAnn to prepare an action plan for discussion before that meeting. The CCC was asked to send suggestions to Sharon.

Chuck updated the CCC on the search for the BASOR editor noting that four applications have been received since the last Annual Meeting. Chuck urged the committee to encourage anyone who is interested to apply.

III. Update on the organization of the ASOR office

Andy reported that there have been several new hires. LeeAnn Barnes Gordon (Manager of Programs and Events) started on Monday, and Kaitlynn Anderson (Digital Media and Membership Specialist) started August 15th, Kevin Cooney resigned about three weeks ago to assume a new position with greater responsibilities at Emerson College. Today is his last day. Kevin's interim replacement, Inda Omerefendic, began September 3rd as Interim Publications and Fulfillment Manager. Andy has spoken with Chuck and with Susan Ackerman (president elect) about how they want to define the position left by Kevin as well as other staff jobs. Andy also noted that while LeeAnn will have oversight of the Annual Meeting, the entire office staff will continue to share the support of the Annual Meeting and Program Committee. It was noted that Chuck will talk to COP about what they want with the publications position. Andy added that we plan to fill the position on a more permanent basis by January or February. Sharon will have an exit interview with Kevin next Friday.

IV. Plenary Proposal From the Program Committee

Sharon suggested using the last few minutes to go over the PC Plenary Proposals for 2014. Someone suggested that the San Diego location makes the suggestion of Tom Levy and Eric Kansa speaking on technology very fitting. Sharon closed by saying

ASOR Chairs Coordinating Council
Conference Call—September 20, 2013

that no decision had to be made at this time, but that the proposal could be discussed over email. She thanked the PC for suggesting a great list with diverse topics. Finally, she noted that the dates for future meetings would be set shortly.

Meeting adjourned at 10am.

Future conference call dates and times [announced after the meeting adjourned]:

- Friday, October 25 at 9:00am
- Friday, November 8 at 9:00am (if needed)
- Friday, December 13 at 9:00am